

Unity College

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Our ref: SCR/JBN

7 January 2016

Dar Parent/Guardian

We are growing increasingly concerned regarding the health and safety of our students as they leave college at the end of the day. This is due to the number of vehicles trying to access the college site as students are leaving. I have written to all parents regarding the situation with the college car park on many occasions with the following information:

At the end of college parents ARE NOT able to enter the college site to collect their child and access for parents in cars will be prohibited from 2.30pm until 3.20pm. Please park on the car park opposite the college if you are collecting your child. I am aware it is a pay and display car park, as long as you do not leave your vehicle you will not have to pay. Please park sensibly on the pay and display car park to allow cars to enter and leave the car park. DO NOT park along Towneley Holmes as you may be issued with a fixed penalty notice. The only cars able to access the college between 2.30pm and 3.20pm are to collect a child who has a disability.

We are now in a situation where we are only going to allow parents/guardians to access the college at the end of the day if they have been granted permission by the Headteacher. This will be evidenced by a parking permit. Should you wish to apply for a parking permit please complete the form below and return it to college for the attention of Mrs A Hodgson. As from Monday 11 January access will only be given to those who have a parking permit.

Yours faithfully



S Cryer (Mrs)
Headteacher

Parking Permit Request

Student Name: _____ PD Group: _____

Reason for permit request:

Vehicle Registration: _____

Signed: _____ Parent/Guardian Date: _____

UNITY

PASSION

RESPECT