**STUDENT CONDUCT**

* Students must only enter a Learning Space when a teacher is present. If staff are not present students are expected to line up outside the Learning Space in a quiet and orderly manner.
* Students will be welcomed into the Learning Spaces at the start of each lesson.
* Students are expected to enter the learning space quietly. No personal electronic equipment ie iPods/mobile phones/headphones must be used in the Learning Spaces.
* Food and drink are not allowed in Learning Spaces. Water is acceptable.
* Chewing gum is not allowed anywhere in college.
* It is students’ responsibility to ensure that they have appropriate equipment for lessons including college planners.
* Every student has the right to learn. Every teacher has the right to teach. The behaviour of all students inside the Learning Space should at all times allow teachers to teach and students to learn.
* All work should be completed fully to the best of students’ ability.
* College property must be used responsibly.
* Any damage to any college property will be dealt with severely. Costs may be incurred.
* All members of the college community should be treated with respect. High standards of courtesy and manners are vital at all times.
* At the end of the lesson all students must remain in the Learning Space until they are dismissed by the members of staff.
* Students are expected to leave the Learning Space in a quiet and orderly manner.