

# “Getting Ready for College”



Key contact details and where to get information	How do I apply for a course or Apprenticeship?	I have applied for a course or Apprenticeship with your College, what happens now?	I have not decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I do not get the grades for the course I have applied for/ that I am interested in?
<ul style="list-style-type: none"> <li>Contact our friendly School Liaison Team for information and guidance</li> <li>T: 07464 490 968</li> <li>E: <a href="mailto:schools@nelsongroup.ac.uk">schools@nelsongroup.ac.uk</a></li> <li>Access our website <a href="http://www.accross.ac.uk">www.accross.ac.uk</a></li> </ul>	<ul style="list-style-type: none"> <li>Apply online. Access the following link: <a href="http://www.accross.ac.uk">www.accross.ac.uk</a>. Select the course subject area you wish to apply for. Click apply now (the orange button on the top right of the screen)</li> </ul>	<ul style="list-style-type: none"> <li>We will process your application and contact you to arrange an interview with our team. This may be online, via telephone or face to face pending government restrictions</li> <li>Please check your spam/junk in case any messages have defaulted there</li> <li>Please provide us with a personal email rather than a school email if you have not already done so</li> </ul>	<ul style="list-style-type: none"> <li>If you would like some advice and guidance on different options – then please contact our School Liaison Team on <a href="mailto:schools@nelsongroup.ac.uk">schools@nelsongroup.ac.uk</a></li> <li>If you would like some careers information, advice and guidance please contact our Careers Zone <a href="mailto:careers@nelsongroup.ac.uk">careers@nelsongroup.ac.uk</a></li> </ul>	<ul style="list-style-type: none"> <li>Don't worry! You will receive individualised advice, guidance and support from our course team who will offer an alternative to suit you. This may be a different level of the same course or a different subject area for example</li> </ul>
If I have changed my mind since I applied, what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	Apprenticeship Applicants: What if I do not secure an employer and job by September?	Apprenticeship Applicants: How will I be interviewed by an employer for an Apprenticeship if I am in 'lockdown' or self-isolating?	Apprenticeship Applicants: I don't have an up-to-date CV and/ or don't feel I am ready to be interviewed for my Apprenticeship?
<ul style="list-style-type: none"> <li>That's fine – just let us know! Please contact email <a href="mailto:admissions@nelsongroup.ac.uk">admissions@nelsongroup.ac.uk</a></li> <li>Please do not make a separate application – we can amend your existing one and add or remove courses as per your preference</li> </ul>	<ul style="list-style-type: none"> <li>Please don't worry, we will offer you an alternative that is right for you and can offer you a course at the right level whatever your grades</li> <li>We have courses from Entry Level to Level 3 for school leavers in a wide range of subject areas</li> <li>The link below gives more information <a href="http://www.accross.ac.uk/16-18">www.accross.ac.uk/16-18</a></li> </ul>	<p>Let our Apprenticeship Team know <a href="mailto:apprenticeships@nelsongroup.ac.uk">apprenticeships@nelsongroup.ac.uk</a></p> <ul style="list-style-type: none"> <li>We have a brand-new Apprenticeship Start Up Programme to prepare you for an Apprenticeship and help you secure an employer</li> <li>More information here: Transitions Programme <a href="http://www.accross.ac.uk">www.accross.ac.uk</a></li> </ul>	<ul style="list-style-type: none"> <li>At the moment many employers are conducting interviews online via Microsoft Teams/Zoom/ Google Meet or via a telephone call. We can offer you assistance and help get you ready for any interviews beforehand, so you feel well-prepared</li> </ul>	<ul style="list-style-type: none"> <li>We can help you with this! Once you have applied, we will work with you to produce a professional CV as well as a cover letter, sample email and even a telephone script that you may need when contacting employers.</li> <li>Our Apprenticeship Team will give you tips and guidance on how to ensure your CV stands out amongst the competition</li> </ul>