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**Person Specification Form**

**Post Title - Teaching Assistant – Level 3**

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| **Personal Attributes required (on the basis of the job description)** | **Essential (E) or**  **Desirable (D)** | **To be identified by:**  **(eg application form, interview, reference etc)** |
| **Qualifications**  GCSE (or equivalent) in mathematics, English  Language and science at grade 5/grade C or above  NVQ level 3 or above qualification (or equivalent)  appropriate to the post | E  E | A/I/R  A/I/R |
| **Experience**  Experience of working with children  Experience of working in a classroom  Experience of supporting students with challenging behaviour  Experience of being a teaching assistant/teacher/support worker in a school | E  E  E  E | A/I/R  A/I/R  A/I/R    A/I/R |
| **Knowledge/skills/abilities**  Ability to operate at a level of understanding and  competence equivalent to NVQ Level 2 standard | E | A/I/R |
| Ability to relate well to children | E | A/I/R |
| Ability to work as part of a team | E | A/I/R |
| Good communication skills | E | A/I/R |
| Ability to supervise and assist pupils  Time management skills  Organisational skills  Knowledge of classroom roles and responsibilities  Knowledge of the concept of confidentiality  First Aid Certificate (or willingness to undertake)  Administrative skills  Knowledge of Early Years Foundation Stage  Good numeracy and literacy skills  Ability to make effective use of ICT  Flexible attitude to work | E  D  D  D  E  D  D  D  E  D  E | A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R  A/I/R |
| **Other**  Commitment to undertake professional development    Commitment to safeguarding and protecting the welfare of children and young people | E    E | A/I/R  A/I/R |