

# Unity College

Towneley Holmes, Burnley, Lancashire BB11 3DF  
Tel: 01282 683010 • Fax: 01282 683012  
www.unity-college.com • enquiries@unity.lancs.sch.uk

26 September 2022

Dear Parents and Carers

I am delighted that children have settled well into the new term, are wearing their Unity College uniform with pride and are 'dressed for business.' Thank you for your support with this.

I am writing to inform you of a change to our Behaviour Policy. The majority of children will be unaffected by this change but it is important that you are aware.

A small, but not insignificant, minority of children are choosing not to attend lessons or are walking out of lessons without permission. You will understand that this is a safeguarding issue: we need to know where children are at all times during the college day so that we can keep them safe. Further, some children who are choosing not to attend lessons are disrupting the learning of the majority.

From Tuesday 27 September, we will consider any child who does not attend their timetabled lesson, or who leaves a lesson without permission, to be truanting. When we identify that a child is truanting, we will find them and they will go immediately into our Inclusion Provision where they will remain until 3.30pm. (This will be extended to 4.00pm if there are any concerns about their behaviour whilst in our Inclusion Provision).

We will inform you if your child is placed in our Inclusion Provision and will, therefore, be detained beyond the usual end of the college day.

This change to Unity College's Behaviour Policy has three aims:

- **Protection:** keeping pupils safe is a legal duty of all staff
- **Deterrence:** sanctions can often be effective deterrents
- **Improvement:** to support students to understand and meet the behaviour expectations of the College and reengage in meaningful education

This change to our Behaviour Policy will ensure that we respond predictably, promptly, and assertively in cases of truancy. My overriding priority is ensuring that students are safe, as well as maintaining a calm environment in which every child feels safe and can learn and thrive.

Thank you, in advance, for your support.

Yours sincerely



Jane Richardson  
**Headteacher**