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**Person Specification Form**

**Post Title - Teaching Assistant – Level 3**

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| **Personal Attributes required (on the basis of the job description)**  | **Essential (E) or** **Desirable (D)**  | **To be identified by:** **(eg application form, interview, reference etc)**  |
| **Qualifications** GCSE (or equivalent) in mathematics, English  Language and science at grade 5/grade C or aboveNVQ level 3 or above qualification (or equivalent)  appropriate to the post   |  EE |  A/I/RA/I/R   |
| **Experience** Experience of working with children Experience of working in a classroomExperience of supporting students with challenging behaviour Experience of being a teaching assistant/teacher/support worker in a school  | EEEE | A/I/R A/I/R A/I/R  A/I/R   |
| **Knowledge/skills/abilities** Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard  |    E  | A/I/R |
| Ability to relate well to children  | E  | A/I/R |
| Ability to work as part of a team  | E  | A/I/R |
| Good communication skills  | E  | A/I/R |
| Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality First Aid Certificate (or willingness to undertake)Administrative skills Knowledge of Early Years Foundation Stage Good numeracy and literacy skills Ability to make effective use of ICT Flexible attitude to work   | E D D D E D D D E D E  | A/I/RA/I/RA/I/RA/I/RA/I/RA/I/RA/I/RA/I/RA/I/RA/I/RA/I/R |
| **Other** Commitment to undertake professional development  Commitment to safeguarding and protecting the welfare of children and young people   |   E  E    |  A/I/RA/I/R |