

Routines Students



The following are our **minimum expectations** so that everyone is ready for learning, demonstrating respect and ensuring that all members of the Unity College community are safe and feel safe.

Entering the Building

Remove any outside clothing such as coats or hoodies as soon as you enter the building.

Ensure that your uniform is perfect and you are not wearing jewellery, false eyelashes or false nails.

Ensure that your mobile phone is switched off and in your bag: if it is seen or heard it will be confiscated.

Ensure that you do not have a smart watch: if it is seen or heard it will be confiscated.

Ensure that you are not eating, drinking or chewing gum: use the bins provided.

Moving Around the Building

Ensure that you are walking on the left side of the corridors, using a quiet, respectful inside voice and walking at a sensible pace.

Ensure that you visit the toilet and fill your water bottle before college, at break time and at lunch time. You will be expected to remain in class at all times.

Ensure that your mobile phone is switched off and in your bag: if it is seen or heard it will be confiscated.

Ensure that you do not have a smart watch: if it is seen or heard it will be confiscated.

Ensure that you demonstrate respect by arriving at lessons on time. If you are not at your lesson by the second bell, you will receive a late mark and automatically get a de-merit.

You must have a note from your PD tutor, Deputy Head of Year or Head of Year if you are late to lesson; if not you will automatically receive a de-merit.

Theory Lessons

You must line up outside your classroom in a sensible manner and wait for your teacher to greet you, demonstrating you are ready to learn.

Ensure that your mobile phone is switched off and in your bag: if it is seen or heard it will be confiscated.

Ensure that you do not have a smart watch: if it is seen or heard it will be confiscated.

You will be silent as soon as the teacher opens the door to greet you, demonstrating respect.

You will enter the classroom calmly and silently, creating a safe learning environment for all.

You will sit in your allocated seat and place your coat on the back of your chair and your bag underneath your table in front of your feet, remaining silent.

You will get your equipment out and place it on your desk, showing that you are ready to learn. If you have forgotten your equipment ensure that you ask your PD tutor to lend you some.

Complete the through the door activity silently.

Answer your name clearly for the register. You should answer your name with, "Yes, Miss" or "Yes, Sir".

Ensure that you are actively participating in the lesson: use eye contact with your teacher; show your teacher that you are listening and engaged in the learning. If your teacher feels you are 'learning passively' you will be reminded to engage with your learning.

Complete all tasks to the very best of your ability.

If you need help with a task, put your arm in the air and your teacher will come over and help you. If they are supporting another student, you must wait patiently and silently until they are free.

If your teacher wants you to be quiet and to stop what you are doing, they will use the quiet signal. If you hear the quiet signal you must immediately stop what you are doing and be silent and still, looking at your teacher.

Ensure you answer any questions using full sentences and respond like a subject specialist.

Use a loud, clear voice when answering so that everyone can hear your opinion.

Remain in your seat, unless specified by your teacher.

At the end of your lesson, you must pass your books sensibly to the end of your row. The student at the end of the row will put all students' books in the allocated space/book box for that class.

All students will tidy away their equipment and place it in their bags.

All students will stand behind their chairs in silence.

All chairs will be tucked under the desks and students will collect their bags and pick up their outside clothing, ready to move around the building.

Your teacher will dismiss you after discussing your attitude for learning grade that lesson and checking your uniform.

Practical Lessons

You must line up outside your classroom, workshop or changing room in a sensible manner and wait for your teacher to greet you, demonstrating you are ready to learn.

Ensure that your mobile phone is switched off and in your bag: if it is seen or heard it will be confiscated.

Ensure that you do not have a smart watch: if it is seen or heard it will be confiscated.

You will be silent as soon as the teacher opens the door to greet you, demonstrating respect.

You will enter the classroom, workshop or changing room calmly and silently, creating a safe learning environment for all.

You will sit in your allocated seat or area and place your equipment safely away from your practical working space, showing you are ready to learn.

Complete the through the door activity silently.

Answer your name clearly for the register. You should answer your name with, "Yes, Miss" or "Yes, Sir".

Ensure that you are actively participating in the lesson: use eye contact with your teacher; show your teacher that you are listening and engaged in the learning. If your teacher feels you are 'learning passively' you will be reminded to engage with your learning.

Complete all tasks to the very best of your ability.

If you need help with a task put your arm in the air and your teacher will come over and help you. If they are supporting another student, you must wait patiently and silently until they are free.

If your teacher wants you to be quiet and to stop what you are doing, they will use the quiet signal. If you hear the quiet signal you must immediately stop what you are doing and be silent and still, looking at your teacher.

Ensure that you answer any questions using full sentences and respond like a subject specialist.

Use a loud, clear voice when answering so everyone can hear your opinion.

You must work in the groups assigned to you by your teacher.

Remain in your group or area, unless specified by your teacher.

All students will tidy away their equipment in a respectful manner.

All students will stand silently in their allocated area or seat.

You will walk in a sensible manner, on the left side of the corridor, silently to and from the changing rooms. Students will collect their bags and pick up their outside clothing, ready to move around the building. Your teacher will dismiss you after discussing your attitude for learning grade that lesson and checking your uniform.